



**THE PETROLEUM INSTITUTE**  
**Office of Health Safety and Environment**  
**Sustainability Award Procedure**

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Effective Date: 07/06/2010

**Purpose:**

The intent of the Sustainability Award is to reward members of PI's faculty, staff and students to:

- encourage involvement,
- increase awareness on energy sustainability and carbon footprint, and
- reward contributions towards the sustainability initiatives at PI.

**Evaluation Procedure:**

The PI HSE Department will invite application from the faculty, staff and student (individuals and/or teams) in the category of sustainable development. There will be two awards – winner and runner-up. The submissions will be evaluated by the judging committee (members to be determined) and the final list forwarded to the President for approval.

**Judging Criteria:**

Each submission is judged on the criteria outlined below. The maximum score that can be achieved is 100. Each submission will be scored separately by 4 judges and the average of the four judging score is used to determine the rank of each submission. Selection will be based on the following criteria:

- 1) Recommendation of an individual's manager/reporting officer
- 2) Quality of the submission (maximum 10 points)
  - Articulate
  - Clear and concise
  - Well argued
  - Clearly focused
  - Well presented
- 3) Performance Enhancement (maximum 30 points)
  - Advances HSE awareness and encourages human behavior change
  - Demonstrate good improvement in some aspects of HSE
  - Provides economic benefits
- 4) Transferability (maximum 15 points)
  - Potential to implement on a wider scale in PI and in ADNOC group of Companies
- 5) Reputation (maximum 15 points)
  - Enhances PI reputation
- 6) Innovation (maximum 30 points)
  - Creative



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- Develop and apply cutting edge technology to revolutionize products, processes and services.

**Entry Rules and Conditions:**

1. The award is open to all employees and students of PI.
2. Application should be related to SUSTAINABLE DEVELOPMENT – project or initiatives that are economically efficient, socially beneficial and environmentally sustainable and in particular those related to emissions and climate change.
3. Supporting electronic material may be submitted but shall be limited to one report of maximum 20 pages and one PowerPoint presentation maximum of 20 slides. The electronic material shall be submitted in a CD.
4. The closing date for submitting entries is COB on **November 30, 2010**. No additional entries shall be accepted after this date.
5. Entries submitted before November 30, 2010 that are incomplete, illegible, or do not comply fully with the rules and conditions will be returned to the applicant.
6. No changes will be accepted to the submitted entries after the closing date. This includes participants name and title.
7. Judging panel will consider work that has already been achieved and completed before November 30, 2010 (or proof exists that the project's results will be achieved by December 31, 2010), not ideas or suggestions.
8. Applications will be judged under five headings:
  - Quality of Submission
  - Performance Enhancement
  - Transferability
  - Reputation
  - Innovation
9. Judging panel decisions shall be final and binding and no correspondence will be entered into.
10. In addition to the winner and runner-up, a Special Recognition award may also be given at the discretion of the judges.